



**ENERGY CORPS  
AMERICORPS MEMBER POSITION DESCRIPTION**

**Name and location of host site:** Whitefish School District - Whitefish, MT

**Title:** Center for Sustainability and Entrepreneurship Program Coordinator

**Reports to:** Energy Corps Program Director

**Term of service:** March 2, 2020 - August 28, 2020

**Anticipated service schedule:** 900 hours over course of service term. Roughly 40 hours per week. Occasional evening/weekend hours may be necessary.

**Position Summary:**

The member's support will help the Whitefish School District engage in programming at the Center for Sustainability and Entrepreneurship (CSE). The CSE is an innovative educational center at Whitefish Schools, providing applied learning experiences for all K-12 students and adult members of the community in sustainable energy, agriculture, forestry, natural resources, and topics related to the Whitefish community and economy. The goal of the CSE is to address the fundamental mismatch between what our schools teach and what the new economy requires of our students. Our K-12 and adult learners face unprecedented problems related to resources scarcity, a rapidly change climate, and an increasingly fragile natural environment. The role of the Energy Corps member will be to support the development of operation management plans to ensure that students and teachers can access the facilities and grounds, implement the management plans in order to provide educational programming opportunities, promote K-12<sup>th</sup> grade energy management education, and develop community-based education for energy management.

With a focus on the development of deeper learning, CSE emphasizes the creation of innovators, leaders, visionaries and pioneers. Entrepreneurship, like sustainability requires individuals to pursue opportunity beyond the resources they can control. Through an emphasis on sustainability and entrepreneurship this center allows students to gain the skills, knowledge and aptitudes needed to shape a more peaceful and prosperous future. The Energy Corps member will help connect community members and students to the newly created operation management plans to develop the facilities and grounds of the CSE through educational program opportunities, which includes the net-zero energy facility, greenhouse, production garden, fruit orchard, food forest, native forest, wetland, and outdoor classroom. This position will craft innovative learning opportunities for students to experience first-hand facets of energy and resources, conservation and sustainability management.

**List of Activities & Responsibilities for Energy Corps member**

- Provide program support and play a key role in developing structures, systems, and programs that will ensure the success of CSE-related educational programming.
- Coordinate the implementation plans for education programming within the facilities and grounds of the CSE.



- Support energy management focused programming for all K-12 students in Whitefish School District and to Whitefish community members through engagement in community-based work sessions and volunteer sessions.
- Support the implementation of the school district's Energy Management Plan.
- Support the implementation of learned skills and behaviors such as energy management, recycling, composting, etc. within the schools and extended community.

**Minimum Requirements:**

- Must be over 18 with a high school diploma or GED; some college or work experience preferred
- Knowledgeable on farm and greenhouse management
- Ability to collect data and write reports
- Experience with grant research
- Ability to relate to people from diverse backgrounds
- Good organization and communication skills, presents self in a professional manner, and is outgoing and personable
- Experienced public speaker and excellent writing skills
- Background in one or all of the following is preferred: sustainable agriculture, forestry, energy systems, and facilities.
- Must have a valid driver's license
- Member will have reoccurring access to vulnerable populations

**Benefits:** This Energy Corps position will receive the following benefits:

- Opportunity to make a difference in a community
- Green job training and professional development
- Living allowance of \$6,996 over term of service
- An AmeriCorps Education Award of \$3,047 upon successful completion of service
- Health benefits and child care assistance if qualified

**APPLICATION PROCESS:** Applications will be accepted until a suitable candidate can be identified. Early applications are encouraged and applications will be considered as they are received. All persons interested in being considered for the position must create an AmeriCorps account and apply. You can create an account and explore AmeriCorps opportunities at: <https://my.americorps.gov/mp/login.do>

NCAT values diversity and encourages minority and women applicants to apply. For additional information about NCAT please visit our website at [www.ncat.org](http://www.ncat.org). It is NCAT's policy and organizational philosophy to ensure that all of our employment practices, including recruitment and hiring, are administered for all individuals without regard to race, sex, creed, color, national origin, age, religion, marital or veteran status, disability, sexual orientation, or political affiliation.

