



**ENERGY CORPS
AMERICORPS MEMBER POSITION DESCRIPTION**

Name and location of host site: National Center for Appropriate Technology, Butte, MT.

Title: Rural Community Energy Educator

Number of positions: 1

Reports to: Energy Corps Program Director

Term of service: Six months. January – June or March – August

Anticipated service schedule: 900 hours over course of service term. Roughly 40 hours per week. Occasional evening/weekend hours may be necessary.

Position Summary: NCAT's Energy Team is a collaborative effort across NCAT's Sustainable Agriculture and Energy Services sectors. The Energy Team identifies the services, programs, and educational materials that will help rural communities, farmers and ranchers and other agriculture producers and community groups and gardeners to reduce input costs and conserve energy resources while producing food. The Energy Corps member will work with NCAT staff to identify educational materials to be updated or created, research cutting-edge energy and resiliency methods and techniques, and help create new educational materials including publications, videos, podcasts and social media pieces. Additionally, the EC member will help prepare and disseminate a Financial Tools for Rural Energy educational toolbox. The Energy Corps member will also give presentations to the public and appropriate audiences on the work of the NCAT Energy Team.

Specific Position Responsibilities:

- Help develop energy educational materials
- Research new energy saving techniques and tools for rural communities and agriculture producers
- Write and or update educational materials
- Research and understand the Rural Energy for America Program (REAP) and help build an educational toolbox for rural communities interested in exploring REAP.

Minimum Requirements:

- Ability to work independently with limited supervision
- Must be over 18 with a high school diploma or GED; some college or work experience preferred
- Ability to work as part of a team and individually
- Ability to relate to people from diverse backgrounds
- Good organization and communication skills, presents self in a professional manner, and is outgoing and personable
- Experienced public speaker and excellent writing skills
- Familiarity with Microsoft Office Suite
- Background and/or interest in energy.



- Member **will not** have reoccurring access to vulnerable populations

Benefits: This Energy Corps position will receive the following benefits:

- Opportunity to make a difference in a community
- Green job training and professional development
- Living allowance of \$6,866 over term of service
- An AmeriCorps Education Award \$2,960 upon successful completion of service
- Health benefits and child care assistance if qualified

APPLICATION PROCESS: Applications will be accepted until a suitable candidate can be identified. Early applications are encouraged and applications will be considered as they are received. All persons interested in being considered for the position must create an AmeriCorps account and apply. You can create an account and explore AmeriCorps opportunities at: <https://my.americorps.gov/mp/login.do>

NCAT values diversity and encourages minority and women applicants to apply. For additional information about NCAT please visit our website at www.ncat.org. It is NCAT's policy and organizational philosophy to ensure that all of our employment practices, including recruitment and hiring, are administered for all individuals without regard to race, sex, creed, color, national origin, age, religion, marital or veteran status, disability, sexual orientation, or political affiliation.

