

ENERGY CORPS

AMERICORPS MEMBER POSITION DESCRIPTION

Name and location of host site: Energy and Climate Educator, Climate Smart Missoula, Missoula, MT.

Title: Energy Corps Member

Reports to: Amy Cilimburg, Director

Term of service: October 2, 2017-August 31, 2018

Anticipated service schedule: 1700 hours over course of service term. Roughly 40 Hours per week. Occasional evening/weekend hours may be necessary.

Position Summary: Climate Smart Missoula acts as a hub that fosters partnership and actions to address climate change in our community. Over the past few years, we have brought together key stakeholders and community leaders to develop Missoula's Community Climate Action Plan. The plan has nine sector-specific focal areas, each of which has prioritized strategies and actions to help reduce the Missoula community's carbon footprint and adapt to the impacts of climate change. An Energy Corps member will play a key role in moving efforts along in various focal areas from this Action Plan, working specifically on Green Building, Energy Efficiency & Conservation and Urban and Wildland Forests (other focal areas include: Zero Waste; Transportation & Smart Growth; Renewable Energy, Local Food and Agriculture; Healthy Community; Water Conservation and Protection; and Sustainable Economic Development). Specifically the Energy Corps member will work collaboratively to launch a new program to assist low-income residents with weatherization and healthy home efforts. They will also assist with other activities that help implement Missoula's Climate Action Plan and directly promote climate solutions, as well as work to connect and support local groups working on climate mitigation and adaptation, including the City of Missoula.

Specific Position Responsibilities: The Energy Corps member would work closely with the Director and Program Associate and s/he would join and fully participate in the cross-sector community Leadership Team that works to advance local climate and energy initiatives. Some activities for the year of service will be prioritized depending on the service member's skills and interests and will include:

- Working with partners (Home ReSource, NeighborWorks and Homeword), take the lead in designing and launching a new program to enlist volunteers to help weatherize and improve the condition of low income homes, particularly manufactured homes occupied by seniors or young families (~50% of time).
- Help enhance and advocate for our urban trees, parks and green-scapes, which matters significantly as our summers warm.
- Assist with various components of our Community 10% Energy Challenge, focused on energy efficiency and conservation at the residential level.
- Craft creative outreach materials and website and social media content. This could involve ESRI GIS story map development for local solar, green building and clean energy success stories.
- With partners, develop education and outreach around the nexus of climate change and *any* of our nine focal areas, depending on EC member's interest.
- Represent Climate Smart at community events.

Minimum Requirements:

- Must be over 18 with a high school diploma or GED; a Bachelor's Degree and/or work experience in environmental science or a related field is strongly preferred
- Strong background and interest in local approaches to address renewable energy, climate, and sustainability, with a specific interest in energy efficiency and conservation in homes and buildings.
- Skilled in verbal and written communications and has an interest in transferring information to varied audiences via presentations, websites, social media and other non-traditional venues
- Has the ability to effectively collaborate with diverse experts and problem solve around tasks
- Possesses analytical skills and an affinity for database and detail work
- Has the ability to relate to people from diverse backgrounds
- Enjoys working both independently and as team player
- Experience in home weatherization and building trades a plus, but not required
- Member will have recurring access to vulnerable populations

Benefits: This Energy Corps position will receive the following benefits:

- Opportunity to make a difference in a community
- Green job training and professional development
- Living allowance of \$12,630 over term of service
- An AmeriCorps Education Award (\$5,815) upon successful completion of service
- Health benefits and child care assistance if qualified

APPLICATION PROCESS: Applications will be accepted through August 18, 2017 or until a suitable candidate can be identified. Early applications are encouraged and applications will be considered as they are received. All persons interested in being considered for the position must submit an Energy Corps application form. The application form may be downloaded at https://www.energycorps.org/pdf_positions/energycorps_app_0614.pdf or requested from Emily Caponi, Energy Corps Program Director. Incomplete applications will not be considered. The completed application form can be emailed to emilyc@ncat.org or sent to:

Emily Caponi
NCAT Energy Corps Program Director
P.O. Box 3838
Butte, MT 59702

NCAT values diversity and encourages minority and women applicants to apply. For additional information about NCAT please visit our website at www.ncat.org. It is NCAT's policy and organizational philosophy to ensure that all of our employment practices, including recruitment and hiring, are administered for all individuals without regard to race, sex, creed, color, national origin, age, religion, marital or veteran status, disability, sexual orientation, or political affiliation.