**Energy Corps
AmeriCorps Member Final Evaluation**

**Member Name: Host Site:**

**Supervisor Name: Date:**

Instructions: For each of the criteria listed, circle the number that most closely corresponds to the member’s performance. Please include comments to clarify the reason for your appraisal, identify strengths, recognize challenge areas and plans for correction action strategies. Attach additional sheets as needed.

**Rating Scale:** 5 Excellent, maintains high standards
 4 Above average performance, very good
 3 Average performance, meets expectations
 2 Fair performance that is below expected standards
 1 Unsatisfactory performance and needs improvement

**Accomplishment of Project Requirements**

*1. Contributes high quality service work*  5 4 3 2 1

Comments:

*2. Willingly accepts responsibility and takes initiative -e.g., seeks opportunities, identifies needs and takes action, self-challenges*  5 4 3 2 1

Comments:

*3. Demonstrates an understanding of work ethics -e.g., reports to site as required and on time, is reliable*  5 4 3 2 1

Comments:

*4. Completes tasks and projects as required – e.g., produces accurate and consistent work, meets deadlines, follows through on responsibilities* 5 4 3 2 1

Comments:

**Project Knowledge**

*1. Understands skills needed to perform service activities -e.g., technical, analytical skills, ability to organize projects in an efficient manner* 5 4 3 2 1

Comments:

*2. Demonstrates a commitment to site’s goals and objectives - e.g., contributes toward the mission of the AmeriCorps program* 5 4 3 2 1

Comments:

**Personal Relations**

*1. Possesses the ability to get along with others including sponsor agency staff, service recipients and community members* 5 4 3 2 1

Comments:

*2. Accepts direction and feedback appropriately* 5 4 3 2 1

Comments:

*Additional Comments:*

Date of Evaluation Review:

Member Remarks:

Member’s Signature Date

Supervisor Signature Date

Total Number of Hours Completed: \_\_\_\_\_\_\_\_ Did member successfully complete term? \_\_\_\_\_\_\_\_\_\_\_\_